

Excused Missing Assignment

Directions: Fill out the following information and staple to each assignment to be excused due to absence. Any assignment submitted without this form will be counted as unexcused. As per the “Class Guidelines,” you have the amount of days absent to make up missed work, including tests, without penalty.

Part A: Student Information

Last Name	First Name	Class Period

Part B: Absence Information

Date(s) of Absence:	Was the absence officially excused? (Circle one)
	Yes No

Part C: Assignment Information

Name of Assignment	Date Assignment Due	Date Assignment Submitted

Description of the classroom lesson that this assignment corresponds to: (minimum 5 sentences)
